



LANGLEY PARISH COUNCIL

Parish Office C/o 16 Chaplin Drive, Headcorn, TN27 9TN
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Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Langley will be held via virtually on Thursday 18 June 2020 at **7.30pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

H Anderson (Parish Clerk)

10 June 2020

Parish Councils have now been given authority to proceed with virtual meetings. Langley PC has agreed that it will use the Zoom app to hold Council meetings. Members of the public who wish to take part should contact the Clerk prior to 7pm on the day of the meeting. A link to the meeting will then be provided.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Declaration of Changes to the Register of Interests.
 - (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda.
 - (d) Requests for Dispensations.
 - (e) Declarations of Lobbying.
 - (f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items on the agenda only. Please contact the Clerk with your questions prior to the meeting. A maximum of 3 minutes per person is allowed and this session will be closed after 10 minutes. The public must not take part at any other times.
3.
 - (a) To resolve that the minutes of the Council Meeting held on 18 February 2020 be taken as read, confirmed as a correct record and will be signed at the next available meeting when the Full Council convenes in person.
4. Written Borough Councillor and Kent County Councillors Report.
5. Written Community Warden Report and Police Report.
6. To ratify S101 1972 LGA delegated authority and its terms of reference are in place to allow decisions and functions to be delegated from the Council to the Officer of the Council during the current Coronavirus pandemic.

7. **Coronavirus**
 - (a) To discuss actions taken so far during the lockdown period.
8. **Planning**
 - (a) To report on Councillors decisions made on applications received from March – May 2020.
 - (b) To consider any planning applications received for consideration up to the date of the meeting.
 - (c) To receive an update from the developers regarding H1(10) site Land South of Sutton Road.
9. **Finance**
 - (a) To note Receipts of Income.
 - (b) To authorise Payments listed on the schedule.
 - (c) To confirm bank reconciliation.

Annual Return Governance Statement (Section 1) – Effectiveness of the system of internal control.

 - (a) To consider the findings of the review.
 - (b) To approve the Annual Governance Statement.

Annual Return Accounting Statements (section 2)

 - (c) To consider the Accounting Statement
 - (d) To approve the Accounting Statement
 - (e) Chairman to sign the Accounting Statement.
10. **Correspondence**
 - (a) To receive an email regarding motorbikes in Abbey Woods.
11. **Parish Council Annual Report 2019/20** to agree publication of this on the website.
12. **Highway Matters**
 - (a) To discuss KCC Highways Improvement Plan
13. **Recreation Ground**
 - (a) To receive Maidstone Borough Council Play Area Inspection Report.
 - (b) To receive tree survey report and agree action to be taken.
14. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next available meeting.